

Nepal Water for Health (NEWAH) Terms of Reference (ToR)

Call for Expression of Interest (EoI) for the supply and delivery of construction materials (second notice)

1. Background

Nepal Water for Health (NEWAH) is a national non-governmental organization (NGO) in Nepal, working towards clean drinking water, sanitation, and hygiene promotion. Since its establishment in 1992, NEWAH has worked in 51 districts across the country serving over 1.99 million people, which is about 7% of the national population. NEWAH is dedicated to supporting people from poor communities gain access to safe drinking water, hygiene education and basic sanitation facilities irrespective of gender, caste, ethnicity or class. Since its establishment, NEWAH with the support of its funding partners has actively been contributing to Nepal's WASH Sector, with a focus in the rural areas of Nepal. NEWAH operates through its province offices facilitated by a Headquarters in Kathmandu.

The construction of water supply and sanitation structures, different category of materials should be delivered or purchased at site. NEWAH is implementing the projects in remote areas of Baglung and Sindhuli districts, to perform this task; NEWAH would like to call for expression of interest from eligible suppliers for supply and delivery of construction materials.

2. Objectives

The objective of this ToR is to submit the expression of interest from potential and eligible suppliers for supply and delivery of construction materials, which are required in implementation of Water, Sanitation and Hygiene (WASH) projects. Among the EOI received, suppliers are shortlisted as per procurement policy of NEWAH and only the shortlisted are eligible for further process of tender.

3. Scope of work

NEWAH is seeking the Expression of Interest (EoI) from eligible/potential suppliers interested and experienced in supplying construction materials. The major scope of work to submit EoI from eligible supplier for supplying the construction materials as per required quantity and specification set by NEWAH. The suppliers should submit EoI for supplying the construction materials to the designated road-head stores as per category mentioned below.

- A. Cement-NS OPC 43 grade
- B. Design, Supply & Installation of. Electromechanical parts and accessories for electrical pumping system
- C. Water quality Physical and biological testing Kit (WAGTECH/DELAGUA and equivalent)
- D. Metal Plaques (etched color printing in steel mat)

Design and details of Metal Plaques:

Metal plaques are used in the water points (tap stands) constructed in water projects supported by NEWAH. The eligible supplier will design the contents including QR code separately on each metal plaque as required by NEWAH. After finalizing the design by supplier will send for proof reading and after then assuring the contents by NEWAH, supplier will print multi colors metal plaque in steel mat and supply to NEWAH.



4. Mandatory requirements for eligibility

All suppliers should submit the following documents.

- a) A covering letter with the Company Profile (Including clients' list and **turnover with each of them for last three years**) with company registration certificate.
- b) Related work experience with this call for EoI during last 2 years including submission of experience letters from two different clients.
- c) VAT registration certificate.
- d) Tax clearance certificate for fiscal year 2076/77.
- e) A signed and stamped Self Declaration Form that supplier does not have any conflict of interest and independent with any other firms/company/group and employee of NEWAH. Download the related standard formats from NEWAH website: <http://newah.org.np/notice> and submit along with EoI.
- f) Name of contact person, address and contact number with alternative number.

5. Submission of EoI documents

Hard copies of EoI documents should be submitted in separate envelop indicating the category to the following address not later than 5:00 pm on 23rd July 2021. Late submission will not be accepted.

The Procurement Committee
Nepal Water for Health (NEWAH),
Lohasal, Kathmandu
Or,
Bagmati Province Office, Sindhulimadi, Sindhuli
Or
Gandaki Province Office, Baglung Bazar, Baglung

Note:

- *The suppliers who had already submitted the EoI as per first notice published on 29th June 2021 aren't allowed to submit in the same category.*
- *NEWAH procurement committee holds the right to accept or reject any submission without notifying any reasons whatsoever.*
- *Telephone and personal contact are not entertained.*

NEPAL WATER FOR HEALTH (NEWAH)
Headquarters, Lohasal, Kathmandu

**Self-Declaration for submission of
Expression of Interest (EOI) for the supply and delivery of construction materials**

Nepal Water for Health (NEWAH)

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Nepal

Dear Sir / Madam

We hereby declare that we are legally eligible to participate in the procurement process of goods and services. We have not been penalized from any entity in our business during last three years and we do not have any conflict of interest in the said assignment.

In this category, we also confirm that we:

- Have not submitted EOI in partnership or association with any other suppliers.
- Do not have any personal or financial interest with any staff member at NEWAH.
- Have not been engaged or associated with any kind of terrorism act.
- Have not enforced child labour.
- Endeavor to use local/national human and material resources as far as practical.

Signature:

Name:

Designation:

For and on behalf of: